



BOARD OF COMMISSIONERS

Work Session

MINUTES

March 3, 2016

10:00 a.m.

Commission Conference Room – Ste. 168

Chairman Jones called the work session to order at 10:00 a.m. Commissioner Becky Denney and Commissioner Jerry Barnes were present.

- 1) Proposed Water main from 136 on Jones Mtn. Rd. to Gilmer County line
Larry Coleman, Director of Utilities, reported that it will take 17,000' pipe for the project. He stated that the approximate cost is \$88,000 which will be paid out of SPLOST. The labor will be done in house. There will be a bore on 136. He said they have ordered and received the pipe as well as the 1st of the fire hydrants. There will be a fire hydrant every 1000'. The paperwork has been sent to EPD for approval. It usually takes one month to get EPD approval. This will connect Pickens and Gilmer and may be used in the future for selling/purchasing water when needed.**
- 2) Update on 9-1-1 remodel/ upgrade
Fire Chief Sloan Elrod reported that the estimated date for the consoles is April 5th. This is all a part of the 5 yr. update which is required by the State. Sloan said that they are building what we need in our 9-1-1 and it takes time. They keep telling him it will be summer completion. \$320,000 was budgeted for this upgrade.**
- 3) Update on DFACS lease of building next to Administration Office building
Chairman Jones said that State Probation is leasing two offices in the courthouse. They pay \$1.60/sq. ft. DFACS will be moving soon into the building next door to the Administration building. The building where they are located now has approximately 4200 sq. ft. and the building next door is approximately 8,000 sq. ft. They will be paying \$1.15 a sq. ft. which will be almost \$9,000 per month. Some renovations are being made to the building to accommodate DFACS. Chairman Jones said the total cost for that will be around \$10,000 - \$12,000 (This includes \$4,000 for a bathroom with a tub.) DFACS will put their own phone system in and will pay utilities also.**
- 4) Wind damage on back of Courthouse
Wind blew off 2 pieces of trim on the back of the Courthouse – only cosmetic – the roof is fine.**
- 5) Update on Tax Commissioner's office remodel**

The State is requiring the Tax Commissioner's office to have two printers at each station effective July 1, 2016. This requires a little different setup and desks to provide room for the printers. The cost will be around \$12,000 and will come out of the Tax Commissioner's budget and may require a budget amendment. The State will furnish the printers.

6) Preparation of 2015 Audit

CFO Faye Harvey reported that the Auditors started this week with random transaction testing here and they are also working in the Clerk of Court's office. Field work will begin the first week in April. She said everything is on track and that there are no issues here with Payroll and EMS.

7) Chairman Jones stated that he is looking into more cameras for the Administration building. There is one camera at the Water Department payment drop off box and 9-1-1 has 5 cameras. He would like to upgrade those cameras and install cameras at the front doors, side door and the door at the back of the Admin building to provide more security. Larry Coleman, Director of Utilities, has checked into the cost. It would cost \$4,092.29 to upgrade and add those cameras. There was discussion between the commissioners about also placing a camera at the outside entrance to the commissioners' conference room. The upgrade and the new cameras will have better quality pictures due to increased megapixels. Larry Coleman said that with the current DVR you can only check for 9 days and the HDDVR which is included in the cost allows you to check for 15 days which will help them in the water department to look back and see if a customer has placed a payment in the drop box as well as the date it was put there.

There being no further discussion the work session was adjourned at 10:25 a.m.

These Minutes were approved in the March 17, 2016 BOC meeting.

Commission meetings are videotaped and may be viewed at www.knowpickens.com.