



**PICKENS COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MINUTES
THURSDAY, FEBRUARY 16, 2017
5:30 P.M. – CONFERENCE ROOM – STE. 168**

- I. **Call to order**
Chairman Jones called the meeting to order at 5:30 p.m. Commissioner Becky Denney and Commissioner Jerry Barnes were present.
- II. **Prayer - Bart Connelly**
Pledge of Allegiance – Harold Cantrell
- III. **Amendments to Agenda -1) Under Consent Agenda – Rotary Proclamation;**
- IV. **Approval of Agenda**
Commissioner Barnes made motion to approve the agenda; Commissioner Denney seconded; all voted aye.
- V. **Employee Recognition – Commissioner Denney presented years of service awards. James “Darrin” Satterfield – Tax Commissioner’s office – 10 yrs.; Carol S. McArthur – Sheriff’s office – 10 yrs.**
- VI. **Finance Report – CFO Faye Harvey reported that the January 2017 Financial Report reflects the first month of the 2017 fiscal year. Expenditure budgets should not exceed 8.3%. General Fund revenue collections for the period ending January 31, 2017 total \$1,326,843 or 5.23% of the amount budgeted. General Fund expenditures through January 31, 2017 are \$1,355,772 or 5.35% of budgeted amounts. Overall, expenditures are 2.9% under the budgeted amount. Line item budget reports were distributed to department heads and elected officials on February 10, 2017. Mrs. Harvey said the Audit is coming along well. Mrs. Harvey stated that she had a Request for Amendment of the FY 2017 General Fund Budget – 1) Revenue: Increase Probate Judge License & Permit Revenue (Weapons Permits) - \$9,000; Expenditures: Increase Probate Judge 2017 Technical Services budget line - \$9,000. She said this is a washout. 2) Revenue: Increase State Grant – Direct Road Contract Revenue line – (\$125,000); Expenditures: Increase Road Department – Capital Outlay budget for Price Creek Road Bridge project - \$295,659; Decrease Contingency budget line - \$(170,659). The Price Creek Road Bridge was an ongoing project in FY2016 with bidding and engineering. The actual construction didn’t begin until January 2017, so the Road Department Capital Outlay budget needs to be increased by the amount of the contract. Revenue from GDOT in the amount of \$125,000 was received in FY 2016 but was moved to FY 2017 because expenditures for the project will be recognized in FY 2017. Commissioner Barnes made motion to approve the amendment to the budget; Commissioner Denney seconded; all voted aye.**
- VII. **Consent Agenda**

- A. Signed forms pertinent to the Criminal Justice Coordinating Council’s approval of application for funding and Subgrant Award for palm print machine for sex offender registration. Grant amount - \$11,250 with no local match.
- B. Signed Rotary Has Heart Proclamation
- VIII. Old Business - None
- IX. New Business - None
- X. Action Items
 - A. Approve Minutes
 - 1) Regular Board Meeting – January 19, 2017
 - 2) Work Session – February 2, 2017

Commissioner Barnes made motion to approve the January 19 and the February 2 minutes; Commissioner Denney seconded; all voted aye.
 - B. Rezone Request
 - 1) Rezone – RZ-11-16-1213 – Toby R. Miller
3293 Refuge Road, Jasper – Parcel 053D-045
2.1 Acres - Currently zoned Rural Residential (RR) – would like to Split into 2 tracts and rezone as follows: Tract 1 – 1.08 Acres -Neighborhood Commercial (NC) & Tract 2 – 1.01 acres - Suburban Residential

Commissioner Barnes made motion to approve the rezone; Commissioner Denney seconded; all voted aye.
 - 2) Rezone – RZ-12-16-1214 Rock Creek Manor Properties, Inc.
Cagle Mill Road South, Jasper
Industrial (I) to Highway Business (HB)
4.37 Acres – Parcel 065-072

Commissioner Barnes made motion to approve the rezone; Commissioner Denney seconded; all voted aye.
 - C. Fox Environmental Annual Water quality monitoring contract
The 2017 proposal provides for the monitoring of four sites, lab data analysis, reporting, etc. and the amount of the contract is \$11,575. Catherine Fox, Sr. scientist for Fox Environmental was present and said our streams were “top notch”. On a scale of 1 – 10 she would give Pickens County a 9.
Commissioner Barnes made motion to authorize Chairman Jones sign the contract; Commissioner Denney seconded; all voted aye.
 - D. Employee Handbook Updates – HR Director Paula Peace
 - 1) Sick Pay – Section 8: Current policy requires a Doctor’s excuse for absences in excess of three (3) days. Added: Nothing contained in the foregoing sentence shall restrict or require a supervisor from requiring documentation for the entitlement of sick pay, regardless of the duration of the absence.
 - 2) Added information to Section 4 explaining non-exempt employees and exempt employees and comp time.
 - 3) Added to Section 8: Regarding holidays – this was in our previous handbook and was somehow inadvertently left out: If a holiday should occur on a Saturday or Sunday, the County may elect to observe the holiday on some other day of the week.

Commissioner Barnes made motion to accept the recommendations; Commissioner Denney seconded; all voted aye.
 - E. Text amendment – readoption of Chapter 6 (Alcoholic Beverages)
Since Chapter 6 (Alcoholic Beverages) of the Pickens County Code of Ordinances was significantly revised in July 2015, Planning & Development staff has noted items related to enforcement of the licensing and reporting requirements that needed to be revised for clarification and improved effectiveness. This has been reviewed by County Attorney Phil Landrum.

Commissioner Barnes made motion to approve Resolution re-adopting Chapter 6 of the Code of Ordinances of Pickens County, GA; Commissioner Denney seconded; all voted aye.

- F. Text Amendment – re-adoption of Chapter 67 Land Use Intensity Districts and Map. Planning & Development Director Richard Osborne stated that as part of the re-adoption process of the Official Land Use Intensity Map, it may be appropriate to readopt Chapter 67, the Land Use Intensity Districts and Map section of the Code of Ordinances, with minor changes based on the desire for consistency with other chapters and need to have legal revisions. He provided the Board with all the information.

Commissioner Barnes made motion to table this item until further notice; Commissioner Denney seconded; all voted aye.

XI. Guests/Comments

Chairman Jones read a letter from the Animal Shelter thanking and recognizing organizations and individuals for their generous and continued support of the shelter and homeless pets. The Spring Rabies clinic will be held Mary 11, 2017 from 10 a.m. – 2 p.m. Bark in the Park will be held at Lee Newton Park on April 8, 2017 from 10 a.m. – 3 p.m. All proceeds will benefit Pickens County Animal Shelter. He also read a letter from Marsha D. Hollensbe who has given a donation for the purchase and installation of a gazebo for the Animal Shelter – made on behalf of her sister, Nancy Evelyn Davis.

Chairman Jones also received a letter from Carol Opdenhoff on behalf of the Board of Directors for Keep Pickens Beautiful, thanking him for continued support of their organization. The 2016 Great American Cleanup went well again this year. The Recycle Centers collected 1351 tires this year. Chairman Jones said we will have a tire amnesty again this year. KPB will continue their programs in education, beautification, recycling adopt-a-road, the Green Ribbon Award, Earth Day activities, “Bring One for the Chipper” Christmas tree recycling and dumping cleanups.

Chief Appraiser Roy Dobbs asked if the ad for Rock Creek Manor could now say “Pickens” instead of Cherokee” since they are expanding. Mr. Vanderwalt said he was unaware that the ad said Cherokee.

Bart Connelly asked if citizens could get a copy of the water quality report. Mr. Osborne said yes. Mr. Connelly asked if the money was budgeted for the water quality monitoring and she replied “yes”.

Mr. Connelly said that in April KPB will be doing shredding behind their office on Main Street.

Mr. Jeff Squires - outdoor trash at businesses – need for ordinance

XII. Adjourn

There being no further business the meeting was adjourned at 6:08 p.m.

These Minutes were approved in the March 16, 2017 BOC meeting.

Commission meetings are videotaped and may be viewed at www.knowpickens.com.